

Caleb's Christian Academy

Student Handbook



I can do all things through Christ who strengthens me.

Philippians 4:13

Dear Parents,

Thank you for choosing Caleb's Christian Academy to meet your child(ren)'s spiritual and educational needs. As we approach this school year, we pray that God will richly bless you and your family through the ministry of Caleb's Christian Academy. We also pray that the Lord will continue to provide us with this wonderful opportunity to minister to your child(ren)'s spiritual needs.

At Caleb's Christian Academy, we focus on the spiritual, educational, social, and physical development of our students. We encourage you to become involved with your child's development by attending all school activities and functions, participating in your child's learning center events and by praying daily for the staff and administration. We trust that the Lord will enable us to provide the best education possible for your child(ren).

As you read this handbook, please prayerfully consider the responsibilities God has given you in the complete development of your child(ren). We pray this handbook will assist you in any questions or problems you may encounter. Again, thank you for choosing Caleb's Christian Academy.

Being confident of this very thing, that He which hath begun a good work in you will perform it until the day of Jesus Christ.

Philippians 1:6

Statement of Faith

*In the verbal inspiration of the Bible

*In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

*That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

*That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

*That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

*In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

*Holiness to be God's standard of living for His people.

*In the baptism with the Holy Ghost subsequent to a clean heart.

*In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

*In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

*Divine healing is provided for all in the atonement.

*In the Lord's Supper and washing of the saints' feet.

*In the premillennial second coming of Jesus. First, to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.

*In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.



Statement of Philosophy

A Christian school is an extension of the Christian home in training young people in a Christian environment. We are required by God to teach our children how to live lives that line up with scripture.

And thou shalt love the LORD thy God with all thine heart, and with all thy soul, and with all thy might.

And these words, which I command thee this day, shall be in thine heart:

And thou shalt teach them diligently unto thy children, and shalt talk of them when thou sittest in thine house, and when thou walkest by the way, and when thou liest down, and when thou risest up.

Deuteronomy 6:5-7

Teaching is training! Training for life must include training for eternity.

***Train up a child in the way he should go,
And when he is old he will not depart from it.***

Proverbs 22:6

Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.

2 Timothy 2:15

Mission Statement

Caleb's Christian Academy was specifically organized to help parents train students to serve God by providing an excellent academic education while developing areas of Christian leadership, respect, self-discipline, obedience, and patriotism.

Objective

Caleb's Christian academy exist for the purpose of teaching children how to become Christ-like in all areas of their lives.

Our specific objectives are:

- To provide a teaching environment that will help students accept Jesus Christ as their personal savior.
- To teach children the truth of the birth, life, death, burial, resurrection and second coming of Jesus Christ.
- To help students develop a solid belief that the Bible is the Word of God, given to us to guide us in life and living.
- To help each student develop a good individual study habit of the Word of God as well as academically.
- To teach students to accept a given responsibility and to walk honorably before all men.
- To provide the kind of experiences that enable students to face life with courage and understanding.

- To help students experience a living faith that God will make them a credit to Christ, their community, their nation, and themselves.



For I know the thoughts that I think toward you, saith the Lord, thoughts of peace, and not of evil, to give you an expected in .

Jeremiah 29:11

School History

Caleb's Christian Academy started in August 2022. It was birthed in the heart of its founders, Sam and Jennifer Thompson, when their son, Caleb Walker Thompson, tragically lost his life at the age of 18. He had just begun his first "real" job and one day while waiting for his co-workers, someone approached his vehicle and took his life. At the time, Sam was a full-time pastor and Jennifer was a public school teacher. Upon this terrible loss, Jennifer decided to leave the public school and, with much support from Sam, later decided to open a private, Christian school in honor of Caleb to teach children about Jesus. The need for quality Christian education to reach lost children was very evident. The need for sharing the love of Christ into young hearts and lives was also very evident. The school is established to help students grow and help meet the spiritual and academic needs of students in the community.

Caleb's favorite bible verse was Philippians 4:13 so it is with this thought in mind that children are taught to face any challenge they will encounter in life.

Educational Standards

Caleb's Christian Academy is designed to develop the students spiritual, mental, social, and physical wellbeing. Each of these areas must be developed before anyone can be educated to the fullest extent.

Staff

The Staff of Caleb's Christian Academy is carefully selected by the School Administration to ensure the hiring of qualified teachers who will display a Christian attitude both in and out of the classroom. Teachers are expected to follow the guidelines set forth by the Administration. All staff members are required to attend continuing education, training to further develop leadership, educational, and technological skills.

Federal Emergency Management Plan

In order to provide our students and staff with the safest environment possible, we have adopted a nationally recommended emergency management plan. The details for this plan for each possible contingency are kept in the school office.

Admission Policy

Caleb's Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions, policies, scholarship programs and athletic and other school administered programs.

Admission procedures

- Parents schedule an interview with the school administrator.
- Parents are given a tour of the school and a detailed explanation of the Accelerated Christian Education (ACE) program and relevant policies of the school ministry.
- Parents and students read a current copy of the handbook thoroughly and are encouraged to prayerfully consider whether they and their students are willing to commit to the rules and procedures outlined within the handbook.
- Application and other necessary forms are filled out and submitted by the parents along with the registration fees. K4, K5, and all new students are

required to submit a copy of birth certificate, immunization records, and previous school records.

- Parents will receive a notice of acceptance.



Financial Information

Because we are a Christian ministry, we seek to be a good testimony in our financial dealings. Please honor the Lord by meeting your financial responsibilities on time each month.

Christian Americanism

Caleb's Christian Academy places emphasis on the greatness of American heritage and the sacrifices of its heroes. America is a republic which guarantees liberties to educate and to preserve freedom. We, unashamedly, teach the Bible doctrine of self-discipline, respect for those in authority, obedience to the law, and love for the flag and country.

All students are required to memorize and recite the following pledges:

Pledge of Allegiance to the Bible



I pledge allegiance to the Bible, God's Holy Word, I will make it a lamp unto my feet and a light unto my path and will hide its words in my heart that I might not sin against God.

Pledge of Allegiance to the Christian Flag

I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands; one brotherhood, uniting all mankind in service and in love.



Pledge of Allegiance to the American Flag

I pledge allegiance to the Flag of the United States of America, and the Republic for which it stands, one Nation, under God, indivisible, with Liberty and Justice for all.

Medical Guidelines

Caleb's Christian Academy does not provide any medicines, aspirin, Tylenol, etc. to any student for headaches, fevers, or other reasons. No staff member will be allowed to administer medicine to any students for headaches, fevers, or any other

reason **UNLESS THE STUDENT IS UNDER A DOCTOR'S CARE WITH WRITTEN PERMISSION FORM THE PARENT**. All medicines, including aspirin, must be brought from home in its original container and turned into the office **ACCOMPANIED BY A NOTE** from home with instructions as to dispersal.

Our staff will treat minor injuries when necessary. Generally, parents will be called only in case of emergency or when their child is vomiting and/or has a fever. No student will be allowed to attend school if they have a fever, head lice, or other contagious condition or illness.

In instances where students need emergency medical attention, a staff member will call the parents/legal guardian. If they cannot be reached, the next designated person on the student's information sheet will be called. If neither can be reached, the student will be transported to the nearest medical facility and a staff member will continue to try to contact the parent/legal guardian. In the event of a minor medical need, the parent/legal guardian will be called to pick up the student. All student injuries, whether major or minor, should be reported to a staff member and recorded in the accident logbook.

It is vital that the school office be able to contact parents in the event of an emergency. Therefore, if your emergency contact information changes during the school year, please notify the school office. It is your responsibility to contact the school office!

For the well-being of all students, please do not allow your student to come to school with a fever or any signs of any contagious disease.



Parent Involvement

Due to the awesome responsibility you have entrusted to us to help you with the Christian education of your child(ren), first and foremost, we ask that you PRAY for the school, students, and staff daily.

Many opportunities will be provided for parents to come on the campus and become familiar with daily activities and staff of CCA. This includes Parent Orientation, Open House, Parent conferences, parent volunteering, etc. Please attend as many of these events as possible.

We ask that parents and/or relatives refrain from smoking on our property or in our building.

We also ask that parents and/or relatives respect the clothing standard of CCA. This includes immodest apparel, occult, Satanic, or gang symbols on clothing, vehicles, book bags, purses, etc. when on campus.

Language of parents and guests should always reflect the highest of Christian principles.

Parents must not post any pictures or information on internet sites of school staff or students without written permission of school administrator.

Parents should refer to the school calendar so as to keep informed of coming events.

School Supplies

General supplies for all students

- Personal Bible (King James Version)
- Pencils (4 required at all times)
- Standard notebook paper for reports and compositions
- Erasers
- 12-inch ruler
- Blue ballpoint ink pens (2 required at all times)
- Tissues
- Small box to hold supplies

K4/K5 and Elementary

- Scissors
- Crayons
- Glue sticks

- Compass
- Protractor

Secondary

- Calculator (only students in Math 1085 and up)

Clothing

Regulations and personal appearance

In every area of our school, we strive to maintain the highest of standards. This applies to spiritual and moral, as well as academic standards. It is our desire to see every boy enrolled in CCA developed into a clean-cut, well rounded young man. Likewise, our purpose is to see every girl develop into a beautiful, pure, and lovely young lady.

In order to accomplish this, we have set some Biblical standards for the students who attend CCA. These rules are not meant to be difficult, but to teach our students respect for themselves, for each other, and for God's Word regarding appearance.

The cooperation of every parent is essential and appreciated. Appropriate clothing encourages responsible behavior.

Please read this carefully as the dress code will be enforced!

Please note:

There should be no extremes in dress or hair styles which will be distracting to the learning environment. Parents have the primary responsibility of teaching our students to live by the standards of Scripture.

Personal appearance is subject to administrative approval

Please observe dress code carefully in order to avoid embarrassment and inconvenience for you and your child. If dress and grooming standards are violated, the student will be issued a demerit slip and the parent will be contacted to correct the problem.



Classroom Attire for boys

Shirts and pants/shorts must be loose fitting, but not baggy.

Pants/shorts must be worn on the waistline.

No denim shirts or jeans of any color (except on Dress Down Days).

Shirts: must be button up polo style or oxford style shirt with sleeves and collars, worn with no more than the top button unbuttoned

Pants: must be solid color dress pants or casual pants

Shorts: must be past the fingertips when hands are extended down by side

No pictures or printed words will be allowed on shirts, except for the school authorized apparel or small designer names.

Shoes: Sneakers or dress shoes. No flip flops or platforms. Shoes must have a strap to keep it on the foot when running or playing.

Haircuts: must be conservative. Hair is to be neat, off the eyebrows, and collar. No unnatural or wildly colored hair.

Jewelry: Rings for fingers only. No occult jewelry. No body piercing of any type. NO tattoos of any type.

P.E. and athletic attire: Plain, solid colored sweatpants or knee length shorts. School authorized P.E. shirt or plain t-shirt. Tennis shoes



Classroom attire for girls

No form-fitting attire of any kind. Clothes should be loose fitting.

Skirts: must come to the knee when standing or sitting. No slits above the knee.

Pants: must be solid color and not tight or form fitting.

Shorts: must come below the fingertips when hand are extended by the side.

Blouses/shirts: can be button up polo style, a button up blouse with selves or a pullover style with sleeves. No short (crop top) blouses or denim blouses. All blouses must be loose fitting and stay below the waistline when arms are raised.

Dresses: must completely cover the knee when sitting or standing. No sleeveless dresses, no slits above the knee. No printed words or pictures, screen printed, or painted pictures allowed on dresses or blouses except on school approved apparel or small designer names.

Shoes: Sneakers or dress shoes. No flip flops or platforms. Shoes must have a strap to keep it on the foot when running or playing.

Hairstyles: Hair should be clean, neat, combed or brushed. Long hair should be kept out of the face and eyes. No unnatural or wildly colored hair.

Jewelry: All jewelry should be reasonable and appropriate for school. Nor more than 2 earrings per ear. Nor more than 2 rings per hand. No rings of any other kind (finger rings and earrings only). No occult jewelry. No tattoos of any kind. No body piercing.

P.E. and athletics attire: Solid colored sweatpants or knee length shorts. School authorized shirt or plain t-shirt, socks, and tennis shoes.



Dress Down Days

Periodically, students may be permitted to “dress down” as a fundraiser, for a special day, or as a reward. Notices will be sent home to inform parents/guardians of these selected days.



Lunches

Students will bring lunches from home. Please consider your child’s nutritional needs when packing lunches. A good breakfast, low in sugar, is recommended for sufficient academic achievement. Excessive sugar content and caffeine are also discouraged at lunch time, as they tend to interfere with learning progress.

Students are not permitted to leave campus during lunch unless accompanied by a parent/guardian.

A microwave is available to warm items from home.

Students are to eat at only assigned areas and times. Students are to clean off their tables and put trash in wastebasket.

Parents are permitted to eat with students during their regularly scheduled lunchtime.



Academics

“Study to show thyself approved unto God, a workman that needeth not be ashamed, rightly dividing the word of Truth.”

II Timothy 2:15

Grades and Reports

Progress reports are issued to indicate the student's progress. They are prepared at the conclusion of each nine-week period. The quality of the work performed is indicated by percentage.

Any student in 4th thru 8th grade having less than an 80% average will be required to repeat the same work until he masters the material. This policy prevents learning gaps. Students in 1st thru 3rd level must have a 90% average.

Parent/Teacher Conferences

There will be scheduled Parent/Teacher conferences scheduled at least one during the school year for all grades. We encourage parents to become involved in their child's education. Please feel free to come and talk with the teacher when you feel it is necessary. Open house will be held periodically during the school year and every parent and student is expected to attend.

Application for Privileges

Privileges are incentives designed to promote learning achievement. A student may earn more and more privileges as he assumes more and more responsibilities. Students who believe they have fulfilled the responsibilities for privilege status and desire privilege status should assume responsibility for requesting an application for privilege form on the Friday preceding the desired week of privileges. They should complete the form and submit it that day. On Monday, the teacher will present the privilege status emblem for the student to display during the week.

Grading System

The A.C.E. grading system is as follows: (GPA is calculated on a 4 point scale)

100%-98%	A+
97%-96%	A
95%-94%	A-
93%-91%	B+
90%-88%	B
87%-85%	B-
84%-80%	C
79% or below	Unacceptable (work will be repeated until an acceptable score is achieved)

Field Trips

Field trips will be held periodically throughout the school year. Although such off-campus trips are of a real enjoyment for the students, they are designed to enrich learning. These trips also encourage the students in the practice of self-control and socialization.

Field trips are a privilege, and a student can lose this privilege through improper conduct. Parents/guardians are encouraged to accompany students on field trips. When a parent/guardian attends a field trip, they will be financially responsible for themselves and must agree to adhere to school rules and policies concerning dress code and behavior.

Homework

The responsibility for academic achievement is placed on students. It is believed that no student should need to take academic work home. The goals set by the student and reviewed by the teacher are not more than the student can complete during the school day.

If a student fails to complete required goals, they may be asked, at the discretion of the teacher, to complete the work at home. Should the student have homework, a green slip giving the pages to complete with accompany the PACE. The slip is to be signed by the parent/guardian and returned the following day. No resource books or tapes may be taken home without permission. Failure to complete assigned homework or return PACE's will result in demerits.



Fire Drills

A practice fire drill and other emergency drills will be held at regular intervals during the school year. At the sound of the fire alarm, students are to stand and walk out of the building in an orderly manner to a designated place. Students must walk in a line, refraining from talking, pushing, or running. An official emergency management plan is on file in the school office.

Repeat or Lost PACEs

Any PACEs that are lost or must be repeated will be replaced. There will be a fee of \$5 per PACE for each repeated PACE.

Attendance

Absence:

All states have compulsory attendance laws and truancy laws that affect both public and private schools. In Georgia, the law requires all students ages 6-16 to be in "regular attendance" at school during the school term.

Therefore, parents are urged to help us instill in their young people by minimizing needless absenteeism and tardiness.

When a student is absent two days or less, a detailed written excuse, giving a legitimate reason for absence, signed by a parent or guardian must be presented to the school office before a student may return after an absence. If the absence is

foreseeable, a note should be sent in advance. Doctor, dental, music and other appointments should be scheduled after school hours if possible. Excessive absences will inhibit the student's progress.

Absences for reasons other than for sickness and emergency will be excused only if arrangements are made in advance with the teacher and the student is sufficiently advanced in their work.

Absences because of illness or a death in the family will be excused. In order to be excused, an excuse must be signed by a parent for day absent. Illness may be documented by a doctor's note. Reasons other than illness, necessary appointments, funerals, etc. will be considered unexcused and the student will be marked absent for the day.

Tardies

A student is considered tardy if they are not in the Opening Assembly at 8:00 a.m. Continued tardiness will necessitate a conference with parents and the school administrator, possibly leading to revocation of student privileges, suspension from school or expulsion.



Inclement Weather

In event of inclement weather which warrants school closing, we will leave a message on the office phone voice mail, (229-776-3644) and attempt to contact each parent by phone, and also notify local television stations which post school closings periodically.

Solicitation

No flyers, advertisements, literature, posters, etc. are to be passed out concerning Caleb's Christian Academy unless they have been pre-approved by the school administration.



Transportation

Caleb's Christian Academy does not provide transportation to and from school. Parents are responsible for securing transportation for their own children. Parents and guests should enter the parking area slowly and cautiously.

No loud radios/sound systems should be played in or while entering/exiting the parking lot. Students planning to ride home with another student or visitor must bring a note form home with their parent's approval prior to leaving. Before students can leave school property with another student, written parental consent must be given by parents.

Students waiting for rides must remain in the designated waiting area.



Internet Use

Students who participate in social networking sites, including but not limited to Facebook, Twitter, Instagram, Youtube, etc. must conduct themselves on these sites in a manner consistent with Biblical standards. Students must not post any pictures or information on internet sites of school staff or students without written permission of school administrator.



Discipline

Students are reminded that the Lord Jesus Christ expects us to be disciplined in all of life.

“Children, obey your parents in all things: for this is well pleasing unto the Lord.”

Colossians 3:20

“Let every soul be subject unto higher powers...”

Romans 13:1

“Obey them that have rule over you, and submit yourself...”

Hebrews 13:17

“For the commandment is a lamp; and the law is light; and reproofs of instruction are the way of life.”

Proverbs 6:23

Caleb's Christian Academy is not a corrective institution; consequently, we ask that a child not be enrolled with the idea that we will reform him. We are here to work with the home, but not to take the place of parents who have experienced difficulty in fulfilling their roles.

When a child's attitude is not in accord with school policies, the child will be placed on probation and both parents will be contacted for a conference. If the administration feels the situation has not changed within two weeks, the parents will be asked to withdraw the child from the school.

We are dedicated to the training of children in a program of study, activity, and living that is Christ-centered. Thus, an atmosphere is maintained which is firm, fair, and tempered with love. Our faculty maintains Christian standards of behavior in the classroom through kindness, love, and genuine regard for their students.

Caleb's Christian Academy is honored that you have asked our staff to aid in training your child for Christian Leadership. Our total program is designed to develop the spiritual and academic qualities that characterize your child. We appreciate your trust in our program.

To carry out your wishes for total character development, we believe it is necessary to follow scriptural admonition to correct a child when his behavior is in violation of proper or reasonable rules and procedures.

ALL STUDENTS ARE ADMITTED ON A PROBATION FOR THE FIRST NINE WEEKS. The student must at all times conduct himself in a manner becoming a Christian.

If your student comes home complaining about a policy or discipline, please follow this procedure:

- Give the staff the benefit of the doubt.

- Realize that your child's reporting is emotionally biased and may not include all the information.
- Realize that the school has reasons for all rules and that they are enforced without partiality.
- Support the administration and call the school for the facts.



Standard of Conduct

Students are expected to act in an orderly and respectful manner, maintaining Christian standards of courtesy, cheerfulness, kindness, cleanliness, morality, and honesty. Proper language includes not only refraining from cursing and using the Lord's name in vain, but also vulgar and offensive slang expressions.

Students of this school are expected to refrain from talking about, or engaging in cheating, stealing, vandalism, swearing, listening to secular music, immorality, homosexuality, transgenderism, gambling, smoking, drinking alcoholic beverages, using illegal drugs, or any other unbiblical conduct. This list is not exclusive to or limited to school property or school functions. Students who participate in such activities are subject to suspension or expulsion. This standard of conduct also applies to conduct on any internet site.

Behavior and Demerits

In Pre-K thru 3rd grade, students' behavior will be measured daily on a color coded chart. Parents will receive daily notification of the student's behavior based on their name on the chart at the end of the day. Specific information about colors and their meanings will be sent home at the beginning of the school year to inform parents.



Demerits will be used in 4th grade thru 8th grade. They are given primarily for Procedural violations. There will be increasing consequences for multiple demerits which reflect a problem with authority or an attitude of rebellion. Problems involving moral violations, being blatantly disrespectful, and anything which endangers the safety of students or staff will result in parents being notified immediately and the student being removed from the Learning Center. Such actions can result in suspension or expulsion of the student.

Students on Disciplinary Probation can be excluded from recess, field trips, privileges, and other extracurricular activities for a time period determined by administration.

More information concerning demerits will be sent home at the beginning of the school year to inform parents.



Parent/Student Signature Page

Please sign and return this page to Caleb's Christian Academy

I, _____, have read and do understand
the handbook for Caleb's

(parent's name)

Christian Academy. I pledge to enforce these rules stated in the handbook. I have discussed the rules in the handbook with my child and will work with Caleb's Christian Academy to ensure my child follows the rules and guidelines stated in the handbook to ensure my child receives the most effective and safest education.

I, _____, have read or my parents have read to me and

(student's name)

have explained to me the rules in the handbook for Caleb's Christian Academy. I pledge to follow these rules to the best of my ability.

Parent signature

Student signature